

Paper Free Policy



The Youth Group represents the conduit between young people, education, and enterprise. Our business wants to organise its activity in the best way possible and ensure that its work is being done in the most efficient manner so it can improve the odds for more young people. We aim to reduce the amount of paper we use by as close to zero as possible, and instead make better use of digital resources.

Before the Covid-19 outbreak arrived at our shores, we took the decision to trial remote working in order to see how effective we could be without being tied to an office. Due to the pandemic, this became a more permanent change than we anticipated.

Remote work necessitated the digitalisation of our paper resources. This made document management far easier since we could integrate digital documents into programs and applications far more quickly. Moreover, we can transfer digital documents between individuals and departments seamlessly and securely.

Use of office paper creates a lot of waste. It is estimated that 45% of the paper used in offices ends up in the bin before the end of the day. Manufacturing paper products is incredibly bad for the environment. Deforestation and the production of greenhouse gases is driving global warming. We want to take action and be more sustainable by adopting this Paper Free policy.

Use of digital documents is not only good for the environment, it saves time and storage space. Working exclusively with online documents makes organising and reviewing documents far easier. By only printing when absolutely necessary, we reduce paper consumption significantly. Furthermore, by using black ink instead of colour we reduce the economic impact of printing considerably.

Making this policy a success will demonstrate The Youth Group's commitment to being a socially responsible, environmentally sustainable enterprise, and facilitate easier and more secure working conditions within the digital space.